

2009 Certificate in English for Hospitality Level 3 Schedule

NB/ Schedule is subject to change; we will endeavour to inform you should any change occur

Subject	TERM1	TERM2	TERM3	TERM4
Week 1 Introduction to Hospitality	12/01/2009	06/04/2009	06/07/2009	28/09/2009
Week 2 Customer Service & Courtesy English	19/01/2009	14/04/2009	13/07/2009	05/10/2009
Week 3 Oral Communication & Telephone Manners	26/01/2009	20/04/2009	20/07/2009	12/10/2009
Week 4 Cultural Diversity	02/02/2009	27/04/2009	27/07/2009	19/10/2009
Week 5 Food & Beverage: Bar Service	09/02/2009	04/05/2009	03/08/2009	27/10/2009
Week 6 Food & Beverage: Restaurant Service	16/02/2009	11/05/2009	10/08/2009	02/11/2009
Week 7 Food & Beverage: Coffee & Cafe Service	23/02/2009	18/05/2009	17/08/2009	09/11/2009
Week 8 Food & Beverage: Nutrition & Food Safety Standards	02/03/2009	25/05/2009	24/08/2009	16/11/2009
Week 9 Hotel Operations: House Keeping & Room Service	09/03/2009	02/06/2009	31/08/2009	23/11/2009
Week 10 Hotel Operations: Front Office & Guest Services	16/03/2009	08/06/2009	07/09/2009	30/11/2009
Week 11 Written Communication for Business	23/03/2009	15/06/2009	14/09/2009	07/12/2009
Week 12 Employment Skills for Hospitality	30/03/2009	22/06/2009	21/09/2009	14/12/2009

New Zealand Holidays 2009	
Waitangi Day	06/02/2009
Good Friday	10/04/2009
Easter Monday	13/04/2009
ANZAC Day	25/04/2009
Queen's Birthday	01/06/2009
Labour Day	26/10/2009
Christmas Day	25/12/2009
Boxing Day	26/12/2009